**Practical Advice for New Consultants: Before and After Appointment**

Programme

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| 08.45 – 09.00 | Registration, tea and coffee  |
| **Session 1** |
| 09.00 – 09.05 | **Welcome and introduction****Dr John Harden**, Consultant in Emergency Medicine, Wishaw General Hospital |
| 09.05 – 10.15 | **The Consultant contract and job planning for new Consultants****Mr Martyn Ramsay,** Employment Relations Manager, BMA Scotland |
| 10.15 – 11.00 | **Making the move – my experience on the transition from training to** **Consultant****Dr Rachel McLatchie,** Consultant in Emergency Medicine and Paediatric Emergency Medicine, Royal Hospital for Children & Young People, Edinburgh and St John’s Hospital, Livingston |
| 11.00 – 11.15 | Refreshments, tea and coffee |
| **Session 2** |
| 11.15 – 11.45 | **Hints, tips and preparation – the first months in the job****Dr John Harden and Dr Rachel McLatchie** |
| 11.45 – 12.30 | **Realising realistic medicine ‎in consultant practice** |
| 12.30 – 13.15 | Lunch |
| **Session 3** |
| 13.15 – 14.00 | **Time management and secretarial support****Dr Michael Fail,** Consultant, Geriatric Medicine, Glasgow Royal Infirmary |
| 14.00 – 14.45 | **Complaints and SAER’s****John Kennedy,** Glasgow Royal Infirmary |
| 14.45 – 15.00 | Refreshments, tea and coffee |
| **Session 4** |
| 15.00 – 15.45 | **Beyond the Job Plan** |
| 15.45 – 16.15 | **Starting up in Private Practice – Lessons Learned****Dr Andrew Smith,** Consultant**,** Respiratory Medicine |
| 16.15 – 16.30 | Closing remarks  |
| 16.30 | Close |