



Membership of the Faculty of Podiatric Medicine

Sitting Part 1 in International Centres – Excluding Chennai, India

Candidates may request to sit the written section of the Examination in their country of residence, if this is outwith the UK. If this request is agreed by College, candidates will be required to pay an £85 admin fee to the RCPSG. The appropriate arrangements must be made by the candidate with their local British Council or Embassy and any fee charged by these institutions must be met by the candidate. However, candidates must take into account the variation in time zones when making arrangements as timing of the examination may occur at unsociable hours.

The written examination will be held on **Wednesday 6th March 2019**

Procedure

1. Return completed Application Form for the Membership of Podiatric Medicine Part 1 examination to the RCPSG.
2. Candidate to confirm in writing to RCPSG that they wish to sit the examination international by **Wednesday 5th December 2018**
It is the candidate's responsibility to identify British Council/Embassy where they would like to sit the written examination making sure the venue is suitable for a written examination, ie:
 - there are suitable rooms
 - staff are available to check candidate ID
 - staff are available to receive and store exam papers under confidential cover, and return all examination material to College as soon as possible after the examination
 - staff are available to invigilate examination
 - British Council/Embassy staff are able to schedule the examination, taking into account the variation in time zones, to be consistent with timings in the UK (see page 2).
3. The College will consider all requests to sit the examination international by **Wednesday 19th December 2018**. Candidates are advised not to enter into any financial agreements with the British Council before our decision is received.
4. After approval from the College is received, candidates should then make contact with the appropriate person at the Council and agree all examination day arrangements with them, including paying any charges deemed appropriate by the Council. This may include room hire charges, invigilator fees and courier fees. Please note all these charges are to be met by the candidate. In addition, candidates wishing to undertake the written at an international venue will be required to pay the admin fee of **£85** to the RCPSG.
5. Candidates must provide details to the College of the contact person at the Council by **Wednesday 23rd January 2019**. These details should include full name, address, telephone number and e-mail address of the venue. This confirmation implies that the candidate is happy for the RCPSG to communicate with the Council regarding the candidate and examination arrangements. Details of candidate's name, address and candidate number will be provided to the Council to permit them to undertake the required identity checks. At the time of the examination, the registration form will be signed by the candidate, checked at the examination



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venue and returned to the College. RCPSG will arrange dispatch of examination papers and also inform the Council of the College's examination regulations and procedures.

A time comparison is shown to assist you with your arrangements and you may find it useful to visit the British Council website – www.britishcouncil.org .

Time Comparison

UK	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00 GMT
France	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00 +1
Canada	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00 -6*
Dhaka	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00 +5
Dubai	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00 +4
Taiwan	18:00	19:00	20:00	21:00	22:00	23:00	24:00	01:00 +8

* depending on region

If you have any queries regarding the information above, please do not hesitate to contact me.

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September 2018
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