



ROYAL COLLEGE OF
PHYSICIANS AND
SURGEONS OF GLASGOW

Heritage Lead

**Salary Scale – Grade 6B - £43,382.98 per annum
35 hours per week**

The College supports hybrid working practices including working from home, however, regular attendance at meetings in Glasgow city centre would also be a requirement of the role.

About Us

We are looking for a Heritage Lead to join our Membership and Engagement team.

The Royal College of Physicians and Surgeons of Glasgow is a worldwide community of inspiring health professionals working together to advance the profession and improve patient care. Together we're a force for good, determined to make a positive difference, and passionate about speaking up for the profession.

Our community is made up of the expertise and experience of our 15,000+ outstanding, hardworking members, supported by over 100 College staff.

With care and compassion at our core, our work is guided by our values of inclusivity, integrity, community, innovation, and inspiring, and we are committed to living these values and behaviours through the way we work and interact with each other. The College promotes an agile, flexible workforce and while this is a full-time post, applications from individuals seeking part-time, job-share, or flexible working arrangements are welcome.

The Role

Reporting to the Deputy CEO, Director of Membership and Engagement, the Heritage Lead will play a leadership role in writing and delivering the strategic priorities of the College, contributing to engagement with the College community, the city of Glasgow, and globally, and to its commercial ambitions. The Heritage Lead will lead on developing a strategic approach to College heritage by shaping and implementing heritage asset development planning (incorporating buildings, identity and collections), ensuring key messages, strengths, engagement opportunities, and commercial potential are maximised. The Heritage Lead will be responsible for leading on the development of the College's heritage assets, valued at c£6M, ensuring national standards are met and significant funding and partnership opportunities are exploited. The Heritage Lead will lead on the development and provision of comprehensive information services and unique, quality customer experience to the College community, academic researchers, corporate partners, and members of the public. The post-holder will provide leadership to the College on all matters relating to its significant heritage assets.

About You

Knowledge, Experience, Skill	Essential / Desirable	Assessment
<ul style="list-style-type: none"> • Experience of a leadership role in a museum or heritage venue 	Essential	CV/Interview
<ul style="list-style-type: none"> • A qualification in Library, Archive, Museum or Heritage related subject 	Desirable	Certificate
<ul style="list-style-type: none"> • Knowledge and/or experience of developing opportunities for sustainable income generation 	Desirable	Interview
<ul style="list-style-type: none"> • Proven track record of developing relationships with national heritage bodies, funders and strategic partners 	Essential	Interview
<ul style="list-style-type: none"> • Demonstrable strategic thinking and forward planning and organisational capabilities including high attention to detail 	Essential	Interview
<ul style="list-style-type: none"> • Ability to talk to, listen to, understand and influence multiple stakeholders, within the College community and externally, at a national and local level 	Essential	Interview
<ul style="list-style-type: none"> • Ability to produce innovative, evidence-based solutions 	Essential	Interview
<ul style="list-style-type: none"> • The ability to develop and deliver new initiatives with external and internal partners 	Essential	Interview
<ul style="list-style-type: none"> • Proven record of working in a multi-disciplinary organisation and the ability to lead different groups and projects 	Essential	Interview
<ul style="list-style-type: none"> • Ability to lead on all aspects of heritage collections operations including acquisition and donor relations, storage, preservation, engagement and access 	Essential	Interview
<ul style="list-style-type: none"> • Confident leadership, planning and project management skills, with the ability to work to deadlines and under pressure 	Essential	Interview
<ul style="list-style-type: none"> • Ability to initiate ideas for improvement and encourage those of others 	Essential	Interview
<ul style="list-style-type: none"> • Experience of leading a team in a fast-paced environment 	Essential	Interview
<ul style="list-style-type: none"> • Excellent communication skills both written and verbal 	Essential	Interview

As well as a competitive salary we offer the following benefits:

- 40 days holiday
- Pension
- Life assurance benefit
- Enhanced sick pay, maternity, paternity and adoption pay
- Wellbeing benefit
- Cycle to work scheme

The closing date is Friday 16th June 2023 at 12 noon. It is anticipated that interviews will be held towards end of June/beginning of July.

If an informal conversation is required, prior to submitting your application, please contact recruitment@rcpsg.ac.uk to make an appointment.

Application is by covering letter, CV and Equal Opportunities Monitoring form (available from our website).

If you have any queries please contact HR@rcpsg.ac.uk or access the recruitment package at <http://rcp.sg/careers>.

A Charity Registered in Scotland: Charity Registration Number SC000847