



## ROYAL COLLEGE OF PHYSICIANS AND SURGEONS OF GLASGOW

**Post Title:** MRCP(UK) PACES – Station 5 Vetting Group Member

Royal College of Physicians and Surgeons of Glasgow  
232-242 St Vincent Street  
Glasgow  
G2 5RJ

**Date:** November 2022

**Appointment:** The post of MRCP(UK) PACES Station 5 Vetting Group Member is an honorary position and is, therefore, not salaried. Allowable expenses are reimbursed.

### **Background Information on the RCPSG**

The Royal College of Physicians and Surgeons of Glasgow was founded in 1599 by Royal Charter. It exists to promote the highest standards of medical care. The College plays an important role in the setting of standards in medicine through its educational and examinations programmes. The College offers a number of qualifications in medicine, surgery and dentistry, leading to fellowship and membership of the College which is the only one in the UK including physicians, surgeons and dentists. The number of Members and Fellows currently totals 15,000 throughout the world.

The external environment in which the organisation functions is diverse and dynamic with changes not only in the governance of medical education and assessment but also to charity legislation, all of which impacts on the governance of the College.

### **Notes to Applicants**

Applications for this post should be submitted in the first instance to Mrs E Mitchell, PA to CEO, RCPSG, 232-242 St Vincent Street, Glasgow G2 5RJ **by Friday 9 December 2022**. Applications should comprise a covering letter, outlining qualifications, personal qualities, suitability for this role and reason for wishing to undertake this role, together with a brief curriculum vitae. Interviews will be held in the College or remotely by agreement as soon as possible after the closing date.

The College welcomes applications from those who have the necessary attributes for the post.

### **DATA PROTECTION**

All personal information will be held in accordance with the Data Protection Act (2018).

## Station 5 Vetting Group Member

### SECTION 1 Headings

**Job Title:** MRCP(UK) PACES Station 5 Vetting Group Member  
**Location:** Education and Assessment Unit, Royal College of Physicians and Surgeons of Glasgow  
**Reports To:** Chair of the Board of Medical Examinations  
**Date:** November 2022

### SECTION 2 Job Purpose

*(Overall objectives of the role)*

Medical trainees are required to pass the three-part MRCP(UK) examination as a condition of entry into specialist internal medicine training in the UK. MRCP(UK) PACES is the clinical element of this Assessment, comprising of five exam stations.

Station 5 is the Integrated Clinical Assessment station, designed to examine the candidates' ability to address a clinical problem using a combination of focused history taking, examination, and communication skills with a patient in a way that reflects daily clinical practice.

The RCPSG PACES Station 5 Vetting Group comprises approximately five Senior Clinicians responsible for the review of scenarios submitted by Glasgow centre Host examiner, to ensure compliance with clinical and editorial standards.

Glasgow college delivers approximately 110 cycles of the MRCP(UK) PACES examination per annum, for which approximately 60 Station 5 clinical scenarios are needed.

### SECTION 3 Dimensions

*(Information which helps in understanding the context and scale of the role)*

- To be eligible for appointment applicants must normally be a Fellow or Member of RCPSG in good standing with the College and the GMC.
- Members of the Station 5 Vetting Group will be expected to maintain active participation at MRCP(UK) PACES examinations, usually three examiner days per year

#### Examination

- MRCP(UK) PACES diets as usually delivered three times per annum, January to March, June to August and September to December.
- The bank of Station 5 scenarios is continually replenished throughout the year.
- Station 5 is delivered with the assistance of patient volunteers. For this reason, scenarios are sometimes subject to short notice revision and may require the input of the Vetting Group members with short turn-around.
- The Station 5 Vetting group will be involved in the implementation of MRCP(UK) PACES 2020 from 2023-24.

#### Committee membership

Collegiate – per annum

- The Station 5 Vetting Group will meet regularly throughout the year as directed by the Group Chair.
- Members of the Station 5 Vetting Group are responsible to raise matters of relevancy to the Medical Examinations Board, Station 5 Vetting Group Representative prior to each Board meeting.

Intercollegiate – per annum

- Members of the Station 5 Vetting Group are not required to attend intercollegiate meetings.

**SECTION 4 Main Responsibilities**

*(Important end results to be achieved)*

- Expert clinical and editorial review of Station 5 scenarios, in compliance with MRCP(UK) guidance and regulations.
- Work closely with the members of the Station 5 Vetting Group
- To contribute to the implementation of the PACES2020 Station 5 revised carousel.
- To advise the Station 5 Vetting Group Representative on matters of relevancy prior to Medical Examinations Board meetings
- To work cooperatively with the Medical Examinations Manager and the Examinations Administrators.
- If requested, to provide clinical input to consultation documents received from external bodies (e.g. NHS, NES, GMC etc)

**SECTION 5 Planning and Organising**

*(Requirement for planning and organising)*

- To undertake expert clinical editorial review of Station 5 scenarios in a prompt and timely manner, sufficient to supply the examinations.

**SECTION 6 Decision Making**

*(Responsibility in decision-making)*

- Make decisions as appropriate in relation to role as a member of the Station 5 Vetting Group
- Provide support to Medical Examinations Manager in decision-making as relates to Station 5

**SECTION 7 Internal and external Relationships***(Most significant internal and external relationships)***Internal**

- Director of Medical Examinations
- Members of the Medical Examinations Board
- Station 5 Vetting lead
- Medical Examinations Manager
- Staff within the Education and Assessment Unit

**External**

- College examiners

**SECTION 8 Knowledge, Skills and Experience Needed**

- Currently practising as substantive NHS consultant and in good standing with employer, College(s) and GMC
- Experience as MRCP(UK) examiner with detailed knowledge of the examination
- Demonstrable interest in College Intercollegiate activity
- Ability to work well in a team with excellent interpersonal and communication skills

*Desirable*

- Wide knowledge of postgraduate medical education issues and familiarity with educational concepts
- Understanding of GMC regulatory framework and assessment principles
- Current or previous involvement in committees related to MRCP(UK)
- Understanding of quality assurance in relation to examiners
- Evidence of achievement, commitment and initiative
- Record of College or Intercollegiate activity

**SECTION 9 Job Context and Special Features***(Aspects of the context and special features impacting significantly on the role)*

- The Station 5 Vetting Group Member will serve for a period of four years in the first instance. This term may be extended by a further period of up to two years by mutual agreement.