

November 2021

**Dear Applicant** 

Finance Assistant - 35 hours per week

Thank you for your interest in the above post.

Please take the time to study the attached

- Advertisement
- Job description
- Person specification
- Equal Opportunities Monitoring Form

On reviewing the information should you decide to apply for the post please do so via S1jobs.

The closing date is Monday 6th December at 12 noon.

It is anticipated that interviews will be held week commencing 13<sup>th</sup> December.

If you have any queries please contact  $\underline{\mathsf{HR@rcpsg.ac.uk}}$  or access the recruitment package at  $\underline{\mathsf{http://rcp.sg/careers}}$ .

Yours sincerely

Roz Wood

**HR & OD Manager** 

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