



Education & Assessment Development Manager

Personal Specification

Knowledge, Experience and Skill Set Required

The post holder will require the following:

- ✚ Qualified to degree level with additional qualification/experience in educational development.
- ✚ Complimentary management skills, gravitas and experience to work alongside healthcare professionals and clinicians.
- ✚ Detailed understanding of education/training/CPD interventions and how they add value in a professional membership organisation.
- ✚ Knowledge and experience of educational accreditation of courses.
- ✚ Proven track record of partnership building.
- ✚ Strong communication and influencing skills.
- ✚ Strong financial and commercial acumen.
- ✚ Proven project management experience, including all elements of financial and resource management, process –setting and reporting.
- ✚ Strong stakeholder influencing skills, with a proven ability to take a wider external perspective.
- ✚ Experience in development of digital learning products and blended learning products is highly desirable.
- ✚ Understanding of the medical sector, and how CPD and lifelong learning can contribute to the knowledge and skills of medical professionals is desirable but not essential.