



**Front of House Waiting Staff**  
**40 hours per week - £9.57 per hour**  
**Glasgow**

The Royal College of Physicians and Surgeons of Glasgow is a worldwide community of inspiring health professionals working together to advance the profession and improve patient care. Together we're a force for good, determined to make a positive difference, and passionate about speaking up for the profession.

Our community is made up of the expertise and experience of our 15,000+ outstanding, hardworking members, supported by over 100 College staff. Together, our clinicians, all of whom give their time freely to the work of the College, and staff are committed to providing an innovative, relevant and inspiring programme of activity across the College, with the ultimate aim of enhancing patient safety.

With care and compassion at our core, our work is guided by our values of inclusivity, integrity, community, innovation, and inspiring, and we are committed to living these values and behaviours through the way we work and interact with each other. The College promotes an agile, flexible workforce and while this is a full-time post, applications from individuals seeking part-time, job-share, or flexible working arrangements are welcome.

Reporting to the Front of House Supervisor, the Waiting Assistant will ensure the College's waiting requirements are met and carried out to a high standard on a day-to-day basis.

The successful applicant will have the ability to work under pressure to tight deadlines as part of a team and have excellent communication and interpersonal skills.

**Knowledge, Experience and Skill Set Required**

- ✚ Customer focused (essential)
- ✚ Good communication and interpersonal skills (essential)
- ✚ Knowledge of function venue preparation (desirable)
- ✚ Bar service (desirable, but training will be provided)
- ✚ Basic knowledge of foodstuff and food dishes (desirable)
- ✚ Ability to learn and carry out food safety and hygiene procedures associated with food service (essential)

Due to the timing of events and functions, the post holder will at times be expected to work early mornings, evenings and weekends. A flexible approach to the role is required.

**Experience:**

- ✚ Experience of a similar role would be advantageous but we feel a positive attitude and a willingness to learn is essential.

If you believe you have the skills to be part of our team then apply by submitting your CV, with a covering letter and Equal Opportunities Monitoring Form (available from our website) **via S1jobs**

**We offer an excellent benefits package, including 30 days holiday per year plus bank holidays.**

**The closing date is Friday 17<sup>th</sup> September at 12 noon.**

If you have any queries please contact [HR@rcpsg.ac.uk](mailto:HR@rcpsg.ac.uk) or access the recruitment package at <http://rcp.sg/careers>