



Livingstone Fellowship

International Sponsorship Scheme

with Academy of Medical Royal Colleges and Faculties in Scotland

Step 1: Applicant must meet essential criteria

Please check that you meet **all** of the eligibility requirements as set out in the guidance document before applying to for the Livingstone Fellowship.

Please submit a fully completed application form as well as the following information.

- Fully completed application form
(Please ensure the application form is signed (scanned/typed signatures are acceptable).
Please ensure that your application form contains information about your current post, your full career history, and evidence of your academic achievements)
- CV
- Certificate of Good Standing (valid for three months at the time of application)
- Copy of your academic achievements
- Legible colour, scanned copy of your passport

We will be unable to process your application until **all** documentation above is received. In addition to the above requirements we would ask applicants to send the following documentation if available:

- legible colour, scanned copy of your IELTS Test Report Form (TRF) showing achieving 7.5 in the academic module or OET results showing grade B in the medical version of the test
- confirmation of your EPIC ID or other confirmation that you have completed the ECFMG verification process

Please email your completed application and supporting documents to
livingstone.fellowship@rcpsg.ac.uk

Please note - You do not need to provide us with original copies of your documents but please be aware that the GMC may request these from you during your GMC registration process.



Step 2: Selection process

Successful applications will be shortlisted and invited to interview via Skype. Skype interviews will be conducted with members of the Global Health Group of the Royal College of Physicians and Surgeons of Glasgow and other stakeholders in the Fellowship.

Step 3: Identification of position

If you are successful at the shortlisting stage, we will seek suitable training positions within the Scottish NHS Hospital/Trust network. Please note it can take approximately 1-2 months for all required information to be received from a UK hospital/Trust. The information on the post will then be shared with you.

Step 4: Review

To ensure that the training provision meets your stated training requirements and your application will be reviewed by our Clinical Assessor(s) alongside the job description and training plan for the post. At this stage you may be asked to supply additional information to ensure that you meet the eligibility criteria and requirements.

The review period takes approximately 20 working days however the Clinical Assessor may request further clarification from you, the applicant. You may also be required to meet remotely with the hospital/Trust who has offered you a position during this period.

Step 5: Acceptance

Once your application has been reviewed by the Clinical Assessor, we will contact you by email to confirm your application has been approved. We will also instruct you to begin the GMC registration process.

Step 6: Applying to the GMC

You should not begin your GMC registration process until instructed by our College as your GMC registration application will not progress until the GMC is in receipt of our Certificate of Sponsorship.

Once you begin the GMC application, you will be given a 7-digit GMC reference number. You should inform us of your GMC reference number as soon as possible.

Provided your application is successful, the GMC will offer you provisional registration, and ask you to come in for an identity check. The GMC registration process can take approximately four weeks.

Please note there is a three month window during which you will need to attend your ID check.



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Step 7: Applying for a visa Certificate of Sponsorship

The offer of provisional registration with the GMC is a requirement for a Tier 5 Visa Certificate of Sponsorship, so it is only at this point that we can place a request for one. Visa Certificates of Sponsorship are issued by the Academy of Medical Royal Colleges (AoMRC), who acts as the overarching visa sponsor for the MTI scheme.

Certificates of Sponsorship usually come through within 10 working days, but in rare instances can take longer. You should receive a copy of the Tier 5 Certificate of Sponsorship directly from the AoMRC by email. Our College will also receive a copy of the CoS from the Academy and we will ensure you have received a copy once it has been sent to us.

Step 8: Applying for your visa, entering your post and beyond

Once you receive your Certificate of Sponsorship you will be able to apply for your visa, enter the UK, attend your GMC ID check and take up your post. This concludes the application for sponsorship.