



**UNCONFIRMED**

Minute of the **Faculty of Travel Medicine Annual General Meeting** held in College on **5 October 2017** at **12.30pm**

**Present**

Board members:

Mrs Margaret Umeed – Secretary

Dr Sundeep Dhillon

Ms Jennifer Anderson

Dr David Ross

Mrs Carole Tracey

Dr Fiona Taylor

1. <b>Welcome and Apologies</b>	<u>Action</u>												
<p>The Secretary hosted the AGM as the Dean was unavailable and welcomed all Fellows, Members, Associates and Affiliates in attendance.</p> <p>The Secretary noted that apologies had been received from:</p> <table data-bbox="165 976 887 1167"> <tr> <td>Ann Bevan</td> <td>B Bergman</td> </tr> <tr> <td>Lorna Boyne</td> <td>Margaret Briggs</td> </tr> <tr> <td>Peter Chiodini</td> <td>Carolyn Driver</td> </tr> <tr> <td>Angus Menzies</td> <td>James Moore</td> </tr> <tr> <td>Eric Walker</td> <td>Dr Walters</td> </tr> <tr> <td>Dr Katie Geary</td> <td></td> </tr> </table>	Ann Bevan	B Bergman	Lorna Boyne	Margaret Briggs	Peter Chiodini	Carolyn Driver	Angus Menzies	James Moore	Eric Walker	Dr Walters	Dr Katie Geary		
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Dr Katie Geary													
<p><b>2. Minutes of the Annual General Meeting of 6 October 2016</b></p> <p>The 6 October 2016 AGM was approved as a true record. Proposer – Jennifer Anderson Seconder – Alex Grieve</p>													
<p><b>3. Matters arising from the minutes</b></p> <p>The Secretary noted that there were no matters arising from the minutes of the previous AGM.</p>													
<p><b>4. Dean’s Report issued by the Secretary</b></p> <p>All Reports have been on the College website and will available for the next 7 days.</p> <p>The Dean felt it important to have a broad overview of the year, noting the key points as: The Executive Board is keen to extend the non-Medically Qualified category and urges all members to identify potential new members or existing Affiliate or Associate members to upgrade their level.</p> <p>The Executive Board is looking at a recruitment drive over the next year and a letter is ready to go out to Faculty members.</p> <p>Anyone who passed the old diploma within the last 6 years can now apply to sit the membership exam. Anyone interesting in doing so should contact the College.</p> <p>The College Strategic review is promoting the “One College” approach which has been promoted by the new CEO, Steve Graham. The Dean produced a strategy for the Faculty which was well received by College. A copy of this can be found on the College website.</p> <p>Education, Training and Professional Development Board: The old Diploma in Travel Medicine has been replaced with a new Diploma course preparing candidates for the MFTM membership exam and this was</p>													



launched in May 2017. The Foundation Course will be re-launched in November 2017 and for the 1<sup>st</sup> time this course will be taken to London in March 2018.

The Board wishes to express thanks to Lorna Boyne – Vice Dean and Chair of the Development Group, David Ross -Director of Education, Sue Campbell - Course Manager, and Lesley Haldane - Course Administrator for the hard work getting the new course up and running. Lorna Boyne will stay on for a further year to offer support.

Thanks to the Education team for high standard of courses and annual symposium.

#### **Membership Survey**

The overall College response rate was very good, and the following were noted:

Membership is Mature; more men than women and overseas; Costs were high and in particularly the add on activities; better engagement with the college is needed to retain membership

The FTM response rate was good , and the following were noted:

Fewer younger people; Recruitment of younger people need to be undertaken; Good value in the multi-disciplinary membership.

It was noted that Travel Medicine is not a recognised “speciality” by the GMC. It was raised that a positioning paper has been written previously which had gone to the Department of Health England but had gone no further. This issue is covered in the Faculty’s Strategic plan.

#### **5. Faculty Election Results**

The Secretary confirmed that 2 nominations were received for Dean Elect. A ballot was held and Mrs Jane Chiodini has been elected to serve as Dean Elect. The Board expressed its appreciation to Mrs Chiodini and also sincere commiserations to the runner-up Dr Alex Grieve.

#### **6. Any Other Competent Business**

There was no other business.

#### **7. Date and Time of next AGM**

The next AGM will take place on 4 October 2018, coinciding once again with the Faculty’s Annual Symposium.

Any ideas for the next Symposium or speakers please contact David Ross/Education Board

Thanks to the Education Board for organising today’s event.