



**Unconfirmed Minutes of the Annual General meeting
Of the
Faculty of Dental Surgery
Of the
Royal College of Physicians and Surgeons of Glasgow
held on 26th October 2018**

		Action
1.	Welcome and Apologies	
1.1	Professor Ogden welcomed attendees. Apologies were received from: Ms Lynnsey Crane, Dr Helen Patterson, Dr Steve Graham, Professor Stephen Creanor, Dr David Felix, Professor Mahesh Verma, Professor Fraser McCord, Professor Peter Holbrook, Professor Stewart Barclay, Dr Andrew Forgie, Dr Donald McNicol, Dr Karifala Fayama Tarawali, Professor Colin Murray, Dr Colwyn Jones, Dr Mark Richardson, Dr Steve Bonsor and Dr Alasdair Gillies.	
2.	Minutes of the Annual General Meeting of 3rd November 2017	
2.1	The minutes of the AGM of 3 rd November 2017.	
3.	Matters arising from the minutes	
3.1	There were no specific matters arising from the minutes.	
4.	Intimations	
4.1	The passing of Dr Elenezer Ratnaraj Goldwyn Solomon, Dr James McEwen were acknowledged.	
5.	Report from Vice President (Dental) and Dean of the Faculty	
5.1	Increase in membership: Core membership continues to increase, with an overall 33% uplift over the last 3 years. This is particularly prevalent for Members, whose numbers have risen by over 50%. It is less clear why the Faculty is failing to attract Fellows to the Faculty, despite this College administering all the ISFE Fellowship examinations.	
5.2	Results of the membership survey: The membership survey has informed the direction of travel of the Faculty last year and strenuous efforts are now put in place to build bridges towards significant number of members in General Dental Practice. Progress is being made on our eLearning portfolio as aspects of the Part 1 and Part 2 MFDS preparation courses are now available online. This is also an attractive MFDS Part 1 and Part 2 package to encourage potential candidates to sign up to these preparation courses and the relevant exams. Much work continues to be undertaken under the banner "supporting your career in dentistry" within the Membership and Communications Unit.	
5.3	SAC representation: The Faculty is making some changes to its representation on the SACs, by appointing deputies. This is a way of encouraging more people involved in Faculty business.	
5.4	Dental School Tutors: Dr Christine Goodall has taken on the role of developing the Dental School Tutor posts and has created a "WhatsApp" group to encourage communication. An updated toolkit for Regional Advisors/Dental School Tutors will shortly be available to access online.	

5.4	<p>Ms Lynnsey Crane – Dental Membership and Global Engagement Board: The Faculty welcomes back Ms Lynnsey Crane from maternity leave, who has returned to chair the Dental Membership and Global Engagement Board. The Faculty would also like to extend its thanks to Dr Andrew Forgie, the interim Chair of the Board, for taking on this role.</p>	
5.5	<p>T C White Bequest Fund: There is growing concern regarding the cost of funding Dental Update from the T C White Bequest Fund. As a consequence of the Faculty’s success in attracting new members, this is creating a deleterious effect on the Fund. The Faculty will not be able to re-negotiate the current contract with George Warman Publications until it expires in 2021, but retaining its exclusivity is seen as one of the key benefits of membership.</p>	
5.6	<p>Revision of Fellowship applications: The revision of processing the Proposals for Fellowship via the non examination route has been streamlined and, therefore, applications can be assessed more quickly. To that end, it was pleasing to welcome new Members and Fellows to the College ceremonies in June and November, with the award of an Honorary Fellowship to Professor Paul Speight.</p>	
5.7	<p>President’s Medal: For the second time, the President’s Medal was bestowed on the Dental Faculty’s nomination – Karyn McCluskey. Ms McCluskey has been involved in setting up the Violence Reduction Unit, a concept which the current Mayor of London is now exploring.</p>	
5.8	<p>Public Affairs’ Manager: The College’s Public Affairs Manager, Mr John Fellows, has assumed a greater role in Dental Faculty activities. Our response to the Scottish Government’s consultation on school meals, lead to such headlines as “Axe puddings from school menus urge Scots dentists” in the British Baker or “Should puddings be banned from school meals” from We are Barnsley!</p>	
5.9	<p>Dental Education, Training and Professional Development Board: The Dental Education, Training and Professional Development Board, under the Directorship of Mr Jimmy Boyle, continues to plan and develop the educational events. The T C White symposium on Special Care Dentistry, organised by the Honorary Secretary, Dr Helen Patterson, was a particular highlight of the year. Mr Boyle had done a great deal to create the new style MFDS preparation courses, as well as ensuring the establishment and delivery of the dental webinar programme Mr Boyle has linked up with experienced GDPs to develop specific CPD of relevance to many members in primary care.</p>	
5.10	<p>Ben Walton Development and Scholarship Fund: This year the Dental Membership and Global Engagement Board has advertised, for the first time, the Ben Walton Development and Scholarship Fund. A total of 42 applications were received, exceeding all expectations. Members of the public can continue to contribute to the Fund, which traditionally has received contributions from dental student activity with Scottish Universities.</p>	
5.11	<p>State of the art dental technology teaching facility in Glasgow Dental School: Professor Jeremy Bagg, one of the Faculty’s Vice Deans, has been progressing an initiative to develop a state of the art dental technology teaching facility in Glasgow Dental Hospital, linked to the existing pre-clinical skills unit. He has been interacting through the Dental Faculty with Senior Officers from the College, with the aim of establishing this new facility as a joint venture. This would support the ambition of the Dental Faculty to develop postgraduate hands-on clinical courses, as well as raising the profile of the College with the dental students.</p>	

	<p>5.12 Global Health Group: Professor Jeremy Bagg is the Faculty’s representative on the College’s Global Health Group, which has seen the bid, led by him, to support the creation of Malawi’s first dental school – achieving funding of £1.3m over 4.5 years from the Scottish Government. The project includes close working collaboration with the Malawi Ministry of Health to establish an Oral Health Strategy for the country, heavily focused on prevention.</p>	
	<p>5.13 Consultations: The Faculty is most grateful to Dr Helen Patterson, Honorary Secretary, for collating responses to the various consultations over the last year, as well as being the Faculty’s representative on College Council.</p>	
	<p>5.14 Dental Examinations’ Board: The Dental Examinations’ Board, under the Directorship of Mr Andy Edwards, continues to witness increasing numbers of candidates for the MFDS examination. Thanks are extended to the examination team, namely Nicky Cross, Vicki Greig, Joanna Birdsall, Sarah Pollington and Siobhan Kyle, who have all contributed extensively to ensure that the MFDS examinations run so successfully. Mr Edwards has also been very active in exploring opportunities to increase the Faculty’s ‘footprints’ in both India and China. The level of interest in the MFDS in Hong Kong, and from those who are involved with dental education in China, has been overwhelming. When the Part 2 MFDS was delivered in Hong Kong in March 2018, little did the Faculty know it would be back again in another 6 months. The percentage pass rate is the highest outside the UK, with 33 candidates (out of a total of 47) passing. The number of final year Hong Kong students, who wish to sit MFDS, is very encouraging and this is due in a large part to the excellent work of the Faculty’s International Adviser in Hong Kong, Dr Walter Lam.</p>	
	<p>5.15 Intercollegiate dental examinations: Nationally this College continues to administer all the Intercollegiate Specialty Fellowship Examinations (ISFEs) and runs the Special Care Dentistry examination for the Tri-Collegiate Specialty Membership Board. This Faculty’s Dean chairs the Specialty Fellowship Examinations’ Executive (SFEE) and this year SFEE will be tackling the findings from the 5 year report into the structure of the exams. There are legitimate concerns about the cost of the exams (shared between the 4 Royal Colleges) and the number of candidates. It is hoped that the restructuring process will lead to a reduction in costs.</p>	
	<p>5.16 Bi-collegiate Examinations: The Faculty continues to collaborate with RCS England on the new Restorative mono specialties and the Orthodontic Specialty Membership examinations. The committee of the Specialty Membership Examinations’ Executive (SMEE) is chaired by Professor Jeremy Bagg. Work is now underway to host the Intercollegiate Specialty Membership in Orthodontics in June 2019 in India.</p>	
	<p>5.17 Dental Council: Dental Council has seen a number of members demit office and thanks are extended to Mrs Beth Burns, Ordinary Member, Mrs Antoniella Busuttil Naudi, Regional Councillor for Scotland East and Ms Vicki Greig, Ordinary Councillor less than 10 years GDC registration. Mr Andy Edwards is now appointed to the position of Dean Elect, as well as the current Director of the Examinations and Assessment. Mr Edwards is an Oral and Maxillofacial Surgery, who will take over as the Vice President (Dental) of the Dental Faculty in November 2019.</p>	
	<p>5.18 College Staff: The Dental Faculty would like to express its thanks to the support given by College staff, in particular to Lyn Cranwell and Julia McKenzie as the Dental Team Administrators. In addition, they would also like to extend their gratitude to: Steve Graham, Linda Irvine, Muir Brown, Valerie Hogg, Ioana Raileanu and Ashleigh McCulloch and, of course, the President, Professor David Galloway.</p>	

6	Faculty Governance	
6.1	In keeping with the Chief Executive's desire to rationalise the number of College committees, the proposal to amalgamate Dental Council and Dental Office Bearers into a new Dental Executive Board has been agreed. The new Dental Executive Board will meet 4 times a year.	
7.	College Committee Reports	
7.1	Dental Education and Professional Development Board: Mr Jimmy Boyle reported on the following:	
7.1.1	Top Tips for GDPs: The Board intends to increase the scope of educational content to General Dental Practitioners. In 2019, another Top Tips for GDPs will be hosted in the College. Mr Andy Hadden has now resigned from the role of Clinical lead for this event and will be replaced by Mr Jimmy Boyle.	
7.1.2	MFDS Parts 1 and 2 Preparation Courses: These courses have been revamped to be completely or partially online. This is proving very successful.	
7.1.3	Oral Health Improvement Plan: Ms Margie Taylor, the current Chief Dental Office for Scotland, recorded a video in College on the Oral Health Improvement Plan.	
7.1.4	GDC Enhanced CPD guidance and rules: A video was also made on the GDC Enhanced CPD guidance and results.	
7.1.5	Dental Webinars: Carry on with the electronic theme, the Board is will shortly be introducing monthly dental webinars and there is already a set programme up until the spring of 2019. Professor Graham Ogden will present the first webinar on 30 th November 2018 on Oral Cancer.	
7.1.6	T C White Symposium 2019: The topic for the T C White Symposium in 2019 will be on implantology, which will link in nicely with the Faculty's strategic plan to attract GDPs to attend College events.	
7.1.7	Top Tips for Registrars: This highly popular format will now be extended to Registrars beginning in 2019.	
7.2	Dental Examinations' Board: Mr Andy Edwards reported on the following:	
7.2.1	MFDS Part 1: The MFDS is a Bi-Collegiate exam, run in conjunction with the Royal College of Surgeons of Edinburgh. This College is the Lead College for the Part 1 component of the examination. The convenors, Nicola Cross and Vicki Greig, deliver this examination twice yearly. The administration of this examination has been refined to ensure that the input of the clinicians is not as onerous, given the constraints in releasing examiners for such duties. Nationally, there are 8 UK MFDS Part 1 centres and 15 Internationally. Mr Andy Edwards wishes to express his thanks to both Nicola Cross and Vicki Greig for their efforts to make the Part 1 exam go from strength to strength.	
7.2.2	MFDS Part 2: The Part 2 MFDS is delivered nationally and internationally. The two centres in the UK are in Glasgow and Manchester and are led by Siobhan Kyle and Joanna Birdsall, and their respective deputies, Alan Donaldson and Sarah Pollington. The March 2018 diet in Manchester was adversely affected by severe weather condition - "the Beast from the East". As a result, a decision was taken to	

	<p>postpone this sitting and Mr Edward would like to thank the College staff and Convenors, who worked under significant pressure and challenging circumstances, to deal with the logistics of contacting all the candidates to inform them of this decision. The candidates were re-accommodated in the May sitting in Manchester. This put additional work on the Team, but all rose to the challenge and delivered the highest ever sitting of the Part 2, with 109 candidates.</p>	
	<p>7.2.3 MFDS Part 2, Hong Kong: In March 2018, there was a sitting of the MFDS Part 2 in the Academy of Medical Sciences in Hong Kong, where 25 candidates sat this examination. Given the demand, another diet took place in September 2018, held at the Prince Phillip Dental Hospital and School, University of Hong Kong. It is now anticipated that 2 diets will be held every year.</p>	
	<p>7.2.4 MFDS Part 2, Saveetha College, Chennai, India: Candidate numbers in January 2018 were slightly lower than anticipated and it was agreed that the next diet should take place in 2020.</p>	
	<p>7.2.5 China: There are now exploratory talks to delivering the MFDS examinations in China. This is at a very early stage in the process.</p>	
	<p>7.3 Dental Membership and Global Engagement Board: As Ms Lynnsey Crane had presented her apologies, Professor Ogden commented on the following:</p>	
	<p>7.3.1 2018: In 2017/18 the work of the Dental Membership and Global Engagement Board mainly focussed on the distribution and monitoring of the dental awards and the application for Membership through the non-examination route.</p>	
	<p>7.3.2 Board Membership: Drs Patricia Black, David Burton and Greig Taylor have all completed their tenure of this Board and the Interim Director, Mr Andrew Forgie, expressed his thanks for the help and support they have provided. There was an excellent response to an advert for new members during the summer with 21 applications received. The new members are: Dr Alison Cairns, Dr Philip Friel, Mr Ken Scoular, Ms Joanna Rees, Dr Padraig O’Ferraigh and Miss Hannah Lawler.</p>	
	<p>7.3.3 Proposals for Membership via the non examination route: Since the last AGM and up until August 2018, the Board has processed 29 non-straightforward Proposals for Membership and recommend 20 via the non examination route. In addition, Mr Muir Brown and Mr Ewan Olivarius have processed 117 straightforward Proposals for Membership, with 92 concluding.</p>	
	<p>7.3.4 Regional Advisors and Dental School Tutors: Dr Christine Goodall leads on the development and functions of the Dental Regional Advisors and Dental School Tutors to strengthen the profile of the Faculty.</p>	
	<p>7.3.5 Setting up of Working Groups: 4 Working Groups have been set up within the Board. They will concentrate on: Review of Dental Awards, Equivalence, Membership Benefits and E-Groups. Each group will look at how they can support members.</p>	
	<p>7.3.6 Promoting Membership of the Faculty: The Dental Team Administrators continue to be very active, attending numerous local, regional and national events promoting the work and benefits of Membership/Fellowship.</p>	
	<p>7.3.7 Dr Andrew Forgie: The Board would like to formally acknowledge Dr Andrew</p>	

	Forgie's vital role as Interim Director. He has kept the momentum of previous work on-going and coming up with some exciting new innovative ideas for improvement.	
8.	Intercollegiate Committee Reports	
	8.1 Specialty Membership Examinations' Executive (SMEE): Professor Bagg reported on the following:	
	8.1.1 The meeting of the Specialty Membership Examinations' Executive on 4 th June 2018 was up-beat with considerable progress on several fronts.	
	8.1.2 IM Orth: The number of submitted cases in the IMOrth exam has now reduced from 5 to 3. This is viewed to be in the candidates' interest and will allow more in-depth discussion with the examiners. This is now a clear exposition of how the recommendations in the external Alpha Plus review, which was undertaken during the June 2017 diet, is to be implemented.	
	8.1.3 MRD: The MRD examination is changing to three separate examinations; one for each monospecialty namely Endodontic (M Endo), Periodontics (M Perio) and Prosthodontics (M Pros). Each will retain a general restorative element.	
	8.1.4 There is an agreement that, going forward, that the bi-collegiate examinations should be aligned, as closely as practicable, to the agreed tri-collegiate specialty membership examination model.	
	8.2 Tri-collegiate Specialty Membership Examinations Executive: Mr Andrew Edwards reported on the following	
	8.2.1 Chair of the Tri-collegiate Specialty Membership Examinations Executive (TSMEE): Mr Andrew Edwards is now the Chair of TSMEE, which offers examinations in Oral Surgery, Special Care Dentistry and Paediatric Dentistry.	
	8.2.2 Single Secretariat: Business is progressing in securing a single secretariat for these examinations. The two Surgical Colleges of England and Edinburgh have expressed interest and a tendering process is underway.	
	8.2.3 Examinations' structure: A great deal of effort is being put in to try to ensure that these 3 examinations are aligned to a similar structure.	
	8.3 Specialty Fellowship Examinations' Executive (SFEE): Professor Ogden reported on the following	
	8.3.1 SFEE Meeting, 11th December 2017: Dr Yvonne Hurst was tasked in June 2016 to review all 6 ISFE examinations to ensure they were fit for purpose. Her final report has suggested a variety of potential changes.	
	8.3.2 SFEE Meeting, 4th June 2018: The main issues centred around:	
	<ul style="list-style-type: none"> • Quality assurance of the ISFEs. All exams have been assessed by Dr Yvonne Hurst and it has now been agreed that the 4 Deans will meet with the ISFE Chairs and the new convenor of the ISFE Chairs' Group (Professor Craig Barclay) to consider the changes required. • The award of CPD points for examiners' time spent working on standard setting the exams. • Discussion on the GDC Consultation on Specialty Education. • The erosion of the ISFE reserves. The Deans conclude that (in comparison to other high stake exams) Colleges should not be bearing such a high proportion of the costs 	

	<ul style="list-style-type: none"> The composition of the Examination Boards/Panels. This has been allowed to drift over time and this is now a loss of uniform College representation. This will be reviewed. 	
	<p>8.4 Joint Committee for Postgraduate Training in Dentistry (JCPTD): Professor Ogden reported on the following:</p>	
	<p>8.4.1 JCPTD, 12TH December 2017: The meeting centred on:</p>	
	<ul style="list-style-type: none"> Quality assurance of Dental Foundation Training (DFT) and the potential role of the Advisory Board for Specialty Training in Dentistry (ABSTD). GDC lawyers are still assessing the MoU between the GDC and JCPTD Re-affirming all SAC curricula. All changes must go via JMDF to the GDC. 	
	<p>8.4.2 JCPTD, 5th June 2018: The main issues were:</p>	
	<ul style="list-style-type: none"> The GDC updated JCPTD on their Specialty Working Groups and Specialty curricula. Terms of reference for Advisory Board for Specialty Training in Dentistry (ABSTD) were considered and updated. A letter, inviting the BDA to help the British Association of Oral Surgeons (BAOS) approach the GDC to set up a Certificate for Eligibility for Specialist Registration (CESR) report for staff grades, specialist dentists – who were experienced, but not on the Specialist List - was considered. JCPTD feel that if the GDC is supportive of this plea, it should not just apply to Oral Surgery. 	
	<p>8.5 Joint Meeting of Dental Faculties (JMDF): Professor Ogden reported on the following:</p>	
	<p>8.5.1 JMDF, 12th December 2017: Business related to:</p>	
	<ul style="list-style-type: none"> JMDF was updated on a short-notice request for 2 names to help Professor Paul Speight provide a report on the implications of changes in regard to the use of amalgam occurring in 2018. This report will be undertaken by the Scottish Dental Clinical Effectiveness Programme (SDCEP) on behalf of CDO Wales and other CDOs. A long discussion ensued on Tier 2 procedures. The Sedation Report, produced by the Intercollegiate Advisory Committee for Sedation in Dentistry (IACSD), was discussed. Professor John Marley, Dean of RCS Ireland, will enter into discussion with Professor Ibbetson on whether the IACSD needs to meet again. The potential influence of BREXIT on dental manpower. 	
	<p>8.5.2 JMDF, 5th June 2018: Discussion centred on:</p>	
	<ul style="list-style-type: none"> The need for commissioning guides for Special Care Dentistry The Advancing Dental Care report by Health Education England (HEE). Although this report is only relevant to England and Wales, it will have a knock on effect for Scotland. JMDF has been advised that there will be a budget, to spend over the next three years, which will seek to make better use of the workforce, with the main premise to upskill practitioners. 	
9.	Faculty Election Results	
	<p>9.1 Dean Elect: Mr Andrew Edward has been duly elected to serve in this post for one year, taking over as Vice President (Dental) in 2019.</p>	
	<p>9.2 Ordinary Councillor: Mrs Siobhan Kyle has been duly elected as Ordinary Councillor to serve for one term of 4 years.</p>	

	9.3 Ordinary Councillor <10 years GDC registration: Mr Michael Paterson was duly elected to serve as Ordinary Member less than 10 years GDC registration for one term of 4 years.	
10.	Date and time of next AGM	
	10.1 The next Faculty of Dental Surgery AGM will take place on Friday 8 th November 2019. Time TBC.	