



**Unconfirmed Minutes of the Annual General meeting
Of the
Faculty of Dental Surgery
Of the
Royal College of Physicians and Surgeons of Glasgow
held on 3rd November 2017**

		Action
1.	Welcome and Apologies	
1.1	Professor Ogden welcomed attendees. Apologies were received from: Mr Ray Reed, Professor Fraser McCord, Mr Steve Bonsor, Professor John Gibson, Mrs Fiona Ellwood, Professor Colin Murray, Professor Stewart Barclay, Mr Greig Taylor, Dr Moray Turner, Dr Alasdair Gillies, Mr John Sadler, Emeritus Clinical Professor Stephen Creanor, Mrs Kathy Postlethwaite, Mr Sean Sheridan, Professor Nick Chandler, Dr David Felix, Dr Christine Goodall and Dr Donald McNicol.	
2.	Minutes of the Annual General Meeting of 11th October 2016	
2.1	The minutes of the AGM of 11 th October 2016 were approved.	
3.	Matters arising from the minutes	
3.1	There were no matters arising from these minutes.	
4.	Intimations	
4.1	The passing of Professor Nester Olayimiak Hollist and Professor Crispian Michael Scully was acknowledged.	
5.	Report from Vice President (Dental) and Dean of the Faculty of Dental Surgery	
5.1	Student/Core Membership: Core membership continues to increase by approximately 10% every year. The majority of new members are in primary care. Student membership is also growing significantly.	
5.2	Results of the Membership Survey: The results of the survey are not only helpful in confirming the direction of travel of the Faculty, but also for identifying areas which need addressing.	
5.2.1	E-learning: E-learning has not developed as expected. Several initiatives have taken longer to come to fruition. The DEPDB is taking steps to rectify this.	DEPDB
5.2.2	Supporting your career in dentistry: Much work has come out under the banner "Supporting your career in Dentistry" within the Membership and Global Engagement Unit and ways to stimulate membership engagement are being explored. The Faculty is currently intending to develop an online application form, which will allow new applicants to illustrate their continued engagement with the Faculty. Furthermore, the two Vice Deans – Professor Jeremy Bagg and Dr Christine Goodall – have a particular interest in expanding social media within the Faculty.	

5.3	T C White Bequest Fund/Dental Update: There is growing concern on the cost of funding Dental Update as a consequence of the Faculty's success in recruiting new members. This will be monitored.	GRO/LI
5.4	Dental Fellowship Sub Committee: Fellowship applications (via the non examination route) are now being assessed by several Dental Office Bearers. This process has been revised to provide consistent feedback. The Faculty has also strengthened the rules on applicants who have an FDS or an MFDS from another College by assessment.	
5.5	President's Medal: Ms Julie Bailey was the successful recipient of the President's Medal in 2017. She plans to attend the November 2017 Admission Ceremony when she will be awarded the medal. Professor Paul Speight will also be attending this Ceremony. He will be bestowed an Honorary Fellowship of the Faculty of Dental Surgery.	
5.6	Dental Education and Professional Development Board (DEPDB): This Board is now under the Directorship of Mr Jimmy Boyle. He brings an expertise from primary care and his insight will be invaluable in extending the Faculty's educational portfolio for those working in primary and secondary care. He has already commenced discussions with experienced GDPs to develop specific CDP of relevance to this group. Professor Ogden wished to record his thanks to Mr Iain Buchanan, the outgoing Director, for his considerable contribution to DEPDB.	
5.7	50 Years of Dental Fellowship: One of the highlights of 2017 was the celebration of 50 Years of Dental Fellowship. Many of the previous Deans (or Convenors of Dental Council) were present at the celebratory dinner, including Sir David Mason, the only surviving member of the original Dental Council of 1967. Many of the reminiscences will be included in the next two editions of College News.	
5.8	Other Symposia in 2017: The main symposia in 2017, excluding the T C White, were the Modern Management of Dental Trauma; clinical lead Mr Gareth Calvert on 1 st June 2017; Top Tips for GDPs, clinical leads Mr Bruce Hogan and Mr Iain Buchanan, 2 nd June 2017 and Top Tips for DCPs, clinical leads Ms Nicola Docherty and Ms Lorraine Keith, 2 nd June 2017. On 3 rd November, there was the Mouth Cancer Symposium which encompassed the Ben Walton Trust Lectureship, presented by Professor Saman Warnakulasuriya.	
5.9	The Ben Walton Trust: The Ben Walton Trust was finally wound up in 2016, and a home for the fund (over £90,000) was found within this College. This money will be utilised to fund two awards; a Lectureship in odd years and a Scholarship and Development Grant in even ones.	
5.10	Avoiding duplication of educational events: Professor Bagg is this Faculty's representative on a Group which tries to avoid duplication of educational events with the main key educational providers in Scotland. Membership of this Group includes representatives from the FGPD West of Scotland Branch, the Glasgow Dental Graduates' Association, Glasgow University and NES. The Working Group, set up in 2016, was formed among these stakeholders and is called "CPD Scotland Group".	
5.11	Dental Consultations: Professor Ogden wished to extend this thanks to Dr Helen Patterson, the Honorary Secretary, for collating responses to the various consultations and her attendance at College Council as the Faculty's representative.	

5.12	<p>The Dental Examinations' Board (DEB): The Dental Examinations' Board is now under the Directorship of Mr Andy Edwards and continues to grow in strength as witnessed by the increasing numbers of candidates sitting MFDS. The Part 2 MFDS exam, will be taken, once again, to India in early 2018. The Part 1 MFDS Preparation Course (clinical lead, Dr Andrew Hall) is currently being converted into a blend of e-learning. Mr Lee Savarrio continues to lead the successful Part 2 MFDS preparation course. DEB is actively exploring opportunities to increase the Faculty's footprints in India, Malaysia, Dubai, Cairo and Hong Kong. Professor Ogden wished to extend his thanks to all those involved in the delivery of both examinations and preparatory courses.</p>	
	<p>5.12.1 It is the Faculty's intention to hold a sitting of the Part 2 examination in Hong Kong in March 2018. There is, however, a slow up-take for the Part 1 MFDS in Penang. This could be due to the Faculty's profile not being big enough in that part of the world, but also the lack of a Part 1 MFDS preparation course. In addition, Part 1 MJDF, run by RCS England, is held in Kuala Lumpur. The Faculty is also continuing to explore the possibility of a conjoint approach between the University of Dundee Masters' Degree and the M(Orth) in Cairo. Links with Dubai at MBRU are also being explored as this centre may be useful to serve as a hub.</p>	
5.13	<p>Intercollegiate Specialty Fellowship Examinations (ISFEs): Nationally this College continues to administer the ISFEs and the Tri-Collegiate Specialty Membership in Special Care Dentistry. The ISFEs are undergoing a five year educational review, which will culminate in a wide-ranging report in December 2017. This review will dovetail perfectly with the GDC's review of the specialist curricula which will be published next year.</p>	
5.14	<p>Representation: Professor Ogden is on the Scottish Dental Clinical Effectiveness Programme (SDCEP) Steering Group, as the Joint Meeting of Dental Faculties (JMDF) representative, as well as being their representative on the Advisory Board for Specialist Training in Dentistry. There is much activity with the GDC and its update on specialty curricula. There remain concerns about costs and time. A series of meetings involving the Royal Colleges, COPNEND, HEE, CDOs and NES, will hopefully bring clarity and action.</p>	
5.15	<p>JMDF, meeting in June 2017: At this meeting of the Deans of the Dental Faculties, the increasingly common problem of officers and examiners having to take annual leave for College duties – due to the approach some NHS Trusts are taking for study leave – was discussed. An attempt to get the GDC to adopt the guidelines expressed in the document by the Academy of Medical Royal Colleges '<i>Continuing Professional Development Scheme for Surgery</i>' (September 2011) concerning, amongst other things, the award of verifiable CPD points for examining, question writing and standard setting, was sent to the GDC. JMDF felt that such a scheme was needed for dental examinations, in recognition of the rigorous activity involved in examination work.</p>	
5,16	<p>Sedation: JMDF has commissioned a report on Sedation within Dentistry, chaired by Professor Richard Ibbetson of the Intercollegiate Advisory Committee for Sedation in Dentistry (IACSD). Despite CDOs' influences, its findings were held back following concerns levelled at the evidence for some of the recommendations (and cost implications). This led to a SDCEP report, which was subsequently endorsed by the Royal Colleges. Out of the IACSD report came the Sedation Training Accreditation Committee (STAC) which, is administered on behalf of the UK Dental Faculties by the Faculty of Dental Surgery of RCS England. The Committee includes dentists, doctors and DCPs who have appropriate knowledge and direct clinical experience of conscious</p>	

	sedation for dentistry and the assessment and quality assurance of education and training programmes. The Chair of STAC reports to the IACSD and hence to the JMDF.	
5.17	Bi-Collegiate Examinations: This Faculty continues to work closely with RCS England on the mono-specialties in Restorative Dentistry and, in particular, with the Membership in Orthodontics. The latter is currently being fine-tuned. It is this College's turn to chair the Committee which oversees these exams – the Specialty Membership Examinations' Executive (SMEE) with Professor Jeremy Bagg chairing his first meeting of SMEE in Dublin in December 2017. The Tri-Collegiate Specialty Membership Examinations' Executive (TSMEE) is chaired by Mr Andy Edwards and it is this Committee that oversees the Specialty Membership examinations in Oral Surgery, Paediatric Dentistry and Special Care Dentistry. This now means that all the three intercollegiate exam committees will be chaired by Faculty from the Royal College of Physicians and Surgeons of Glasgow.	
5.18	Vice Deans – Dr Christine Goodall and Professor Jeremy Bagg: The two Vice Deans now serve for three years as the amount of intercollegiate work demands this. The Faculty's previous Vice President (Dental) – Professor Richard Welbury – had identified a need to develop the Dental Regional Advisors, to promote the Faculty and provide CPD for GDPs across the UK. Dr Christine Goodall is now leading on this. It has been acknowledged that the Dental Faculty also need to have an increased presence in the Dental Schools, for both undergraduates and core trainees. To this end, both Vice Deans have been actively involved in the creating a dental tutor system (a representative in each dental school) to support the work of the Regional Advisors across the UK. In addition, Professor Bagg has been heavily involved with the College's International Unit on the Global Health Group and has recently returned from a scoping exercise following a request from Malawi to help build a dental school. Professor Bagg is also involved in developing the Oswald Fergus Clinical Skills Lab at Glasgow Dental Hospital and School, where it is hoped that support from this College will help develop much needed courses for GDPs and DCPs on new technologies and applications within the primary care practice.	
5.19	Ms Alison Fletcher: Ms Fletcher has now completed her term on Dental Council and has been succeeded by Dr Andrew Forgie as the Regional Councillor for the West of Scotland.	
5.20	Administrative Offices of the College: Professor Ogden would like to thank Dr Steve Graham, Dr Linda Irvine, Ms Valerie Hogg, Ms Heather Ferguson, Dr Hazel Hynd, Mr Muir Brown, Annalee Sims, Ms Ruth Gurd and Mrs Lyn Cranwell for their support to the Faculty in 2017.	
6.	College Committee Reports	
6.1	Dental Education and Professional Development Board (DEPDB): Mr Jimmy Boyle reported on the following:	
6.1.1	The July 2017 meeting of the DEPDB was the final meeting with Mr Iain Buchanan as Chair. Mr Boyle wished to record his thanks to Mr Buchanan, as well as to other members of the Board, whose contributions have made the design and delivery of high quality education.	
6.1.2	The educational events have been well attended in 2017. The Board will continue to remain focussed on providing education to all members of the dental team.	

	6.1.3.	As the Faculty of Dental Surgery seeks to engage with dentists (and potential members) at an early stage in their career. To this end, the DEPDB is involved in providing Careers' Evening and Mock Interviews for Glasgow Dental School final year students. This strategy is continued into the first year after graduating with Top Tips for Vocational Dental Practitioners. Continuing through the early years of post-graduation, the MFDS Parts 1 and 2 preparatory courses are delivered by Dr Andrew Hall and Mr Lee Savarrio respectively, The delivery of the Part 1 course is now being changed to an e-learning format. The Part 2 course remains face to face.	
	6.2	Dental Examinations' Board (DEB): Mr Andy Edwards reported on the following:	
	6.2.1	He wished to acknowledge the support of Ms Valerie Hogg, Ms Annalee Sims and the dental examination team who administer the dental exams, both nationally and internationally. Overall candidate numbers for all exams remain healthy, achieving a 59% increase on 2016 number on the MFDS alone	
	6.2.2	MFDS Part 1: Mr Andrews wished to record his thanks to Dr Nicki Cross and Ms Vicki Gregg for their continuing hard-work and enthusiasm in delivering the Part 1 MFDS twice a year.	
	6.2.3	MFDS Part 1 Centres: There are currently 8 UK and 7 international centres, which continue to show increased numbers year on year.	
	6.2.4	MFDS Part 1 Internationally: There have been further developments on the international front. The Indian centres have been condensed and further Part 1 centres have been launched in Penang and Hong Kong. The latter has attracted 23 candidates, which has generated an impetus to holding the Part 2 exam in March 2018.	
	6.2.5	MFDS Part 2: A more robust and accountable marking system has been introduced for the Part 2 exam.	
	6.2.7	MFDS Part 2 Glasgow and Manchester: The Glasgow and Manchester centres continue to provide sustained candidate numbers, with 321 passing through these centres over the past year. The Part 2 MFDS Convenors, Siobhan Kyle in Glasgow and Joanne Birdsall in Manchester, together with their deputies, Alan Donaldson and Sarah Pollington, continue to bring high quality organisation and professionalism in delivering these exams.	
	6.2.8	MFDS Part 2, Saveetha, India: In January 2017, a successful diet of the Part 2 MFDS was delivered in Saveetha . Due to its success, Part 2 MFDS will be conducted again in January 2018.	
	6.3	Dental Membership and Global Engagement Board (DMGED): Dr Forgie reported on the following:	
	6.3.1	Dental Awards: The Board met in June 2017 to assess the Dental Award applications. All categories of awards were popular with many applications being received. The Board granted:	
		<ul style="list-style-type: none"> • 1 successful T C White Young Researcher Award – total amount of £10,000 • 4 successful T C White Travel Grants with a total value of £5,930 • 2 successful T C White Observership Awards, with a total value of £4,000 	

	<ul style="list-style-type: none"> • 1 successful T C White Lecture, with a total value of £1,000 • 1 successful T C White/BSODR Lecture award, with a total value of £1,000 • 2 successful UK Dental Undergraduate Awards, with a total value of £1,,000 	
6.3.2	Fellowship and Membership: Since the last AGM, the Board has processed 46 applications for membership via the non-examination route and has recommended 33. The Board is grateful to Mr Muir Brown, who continues to approve applications from individuals who have reciprocal qualifications, enabling the Board to focus on those requiring a more detailed scrutiny.	
6.3.3	Dr Forgie has been working closely with Membership Services and the Dental Office Bearers to develop a more objective process for considering Proposals for Membership and Fellowship via the non-examination route. In line with other Faculties, a simple on-line form is soon to be introduced. Subsequently, the Faculty of Dental Surgery will develop a bespoke, fully on-line application process.	
6.3.4	Total membership: The total membership as of 1 st September is:	
	<ul style="list-style-type: none"> • 444 Student members (458 in previous year) • 41 Associate members (49 in previous year) • 247 Affiliate Members (140 in previous year) • 1672 Members (1443 in previous year) • 752 Fellows (740 in previous year) 	
6.3.5	Dental Update/Faculty Specific Edition: The Dental Faculty specific edition of Dental Update was published in June 2017 and highlighted the 50 th Anniversary of Dental Council and the establishment of the Fellowship in Dental Surgery in Glasgow. Articles were produced exclusively by Faculty Members and Fellows. The success of the edition was due to the hard work and enthusiasm of Dr Fiona Hogg.	
6.3.6	Regional Advisors and Dental School Tutors: Dr Christine Goodall leads on the development and functions of the Regional Advisors' role. There has been an advert, recently published, to recruit Dental School Tutors, in each UK Dental School, to link in with the Regional Advisors to strengthen the profile of the College.	
6.3.7	Exhibition stands: The membership team continue to be very active attending numerous local, regional, national and international events, promoting the work and benefits of Membership/Fellowship of the Faculty.	
7.	Intercollegiate Committee Reports	
7.1	Specialty Membership Examinations' Executive (SMEE): Unfortunately the report published on the website for SMEE is wrong. This will shortly be updated.	LC
7.1.1	The Bi-Collegiate Specialty Membership Examinations, in both Orthodontics and Restorative Dentistry, are well supported by this College and the Royal College of Surgeons of England. Responsibilities for chairing SMEE now fall to this College. Both of these examinations have recently undergone an educational review to ensure that they remain in-line with other Specialty Membership examinations.	

7.2	Tri-collegiate Specialty Membership Examinations' Executive (TSMEE): Mr Andy Edwards reported on the following:	
7.2.1	The Tri-Collegiate membership examinations offer examinations in the three specialties of Oral Surgery, Special Care Dentistry and Paediatric Dentistry. This College administers Special Care Dentistry. Responsibility for chairing TSMEE now falls to Mr Andy Edwards.	
7.2.2	There have been some recent challenges whilst attempting to instigate a single administrative College for these examinations, but at present this plan has been put on hold.	
7.3	Intercollegiate Specialty Fellowship Examinations' Executive (SFEE): Professor Ogden reported on the following:	
7.3.1	There is a review of all the Intercollegiate Specialty Fellowship Examinations by Dr Yvonne Hurst, RCS Edinburgh's educationalist. 4 examinations have been visited and other 2 (Oral Surgery and Restorative Dentistry) to do. An interim report has been received. This has identified areas of disparity between each of the Specialty exams which require addressing. Professor Ogden added that it would be vital to retain the ISFEs to defend robustness. Reserves have now been used up and a request for additional funding will be put forward to each Royal College.	
7.4	Joint Committee for Postgraduate Training in Dentistry : The following was noted:	
7.4.1	SDCEP has a steering group that meets twice a year. To encourage good communications, SDCEP has accepted Dr David Felix's suggestion to co-opt a member from JMDF. Professor Ogden was proposed and accepted as the representative.	
7.4.2	GDC Update: New guidance will be given to SACs in relation to the curricula re-write. Many SACs considered that the domain number was too restrictive and not applicable to every specialty. The CDO for England has requested a meeting with the GDC re specialty training and the review of curricula	
7.4.3	Specialty Training: Specialty Training will start in September/October 2018 to tie in with CT posts and, hopefully, reduce the risk of good CTs/3s leaving post for CCST training post.	
7.5	Joint Meeting of the Dental Faculties The following was noted:	
7.5.1	External Quality Assurance of Dental Foundation Training: Discussion on the role of external quality assuring the Dental Foundation Training programme for Postgraduate Deaneries by the General Dental Council ensured. The extent of externality was debated, and it realised that a practical, cost effective way to undertake this, would be required.	

	7.5.2	JMDF representative on the BDA's Central Committee for Hospital Dental Services (CCHDS): Professor Ogden will remain the JMDF's representative on CCHDS.	
	7.6	Advisory Board for Specialty Training in Dentistry: The following was noted:	
	7.6.1	Review of the Specialist Curricula: Some concerns have been raised with regard to the additional costs associated with revising the specialist curricula by the SAS. Concerns were also raised in relation to the stage when involvement of lay people should commence.	
	7.6.2	Self-funding training posts: These posts are mostly in London. Although HEE is not keen on self-funded posts, there was a paper tabled by HEE which indicated that might be the way forward for budget reductions.	
8.		Faculty Election Results	
	8.1	Dr Andrew Forgie has been elected Regional Councillor for West of Scotland for a period of 4 years.	
9.		Date and time of next Faculty of Dental Surgery Annual General Meeting	
	9.1	The next meeting of the Faculty of Dental Surgery will take place on Friday 26 th October 2018 at 4.00 pm.	